

PROCEDURE FOR APPROVAL OF THESIS TOPICS

§ 1

1. Within the time limit and in the manner specified by the Dean for Student Affairs and, in the Branch, by the Dean of the Branch, the supervisors shall report thesis topics in electronic form.
2. The Dean's Office/Dean's Office of the Branch shall, within 7 days of the deadline set pursuant to section 1, provide the competent programme managers with a list of thesis topics submitted.
3. The programme manager, in consultation with the Faculty Council, decides within 21 days of receiving the list to approve the thesis topics in terms of compliance with the learning outcomes defined for the given programme.
4. The programme manager provides the list of approved and non-approved thesis topics to the Dean's Office/Dean's Office of the Branch. If a positive decision is made, it is not necessary to notify the Supervisor and the thesis author thereof.
5. The Dean's Office/Dean's Office of the Branch notifies the Dean for Student Affairs/Dean of the Branch of the supervisor's failure to report the thesis topic within the given time limit.
6. If the supervisor fails to report the thesis topic, the Dean for Student Affairs/Dean of the Branch Office requests the supervisor to provide explanations.

§ 2

1. If a given topic is not accepted, the competent manager shall immediately notify the supervisor of the need to change the thesis topic.
2. The supervisor shall, within 14 days, report the revised thesis topic again; then the topic shall again be subject to the approval procedure described in paragraph 1.
3. The change of an approved thesis topic requires the submission of an application to the Dean for Student Affairs/Dean of the Branch.
4. For students resuming their studies who want to defend their thesis, the thesis topic is subject to approval by the programme manager within the time limit and in the manner designated by the Dean for Student Affairs and, in the Branch, by the Dean of the Branch if the topic has not been previously subject to the approval procedure.